

Awareness Notice / Hazard Identification



Category of Incident (Select all that apply):

Unsafe Condition _____

Property Damage _____

Unsafe Action _____

Equipment Damage _____

Near Miss _____

Injury / First Aid _____

Short Summary of Incident:

Provide a single sentence description of incident:

Incident Details:

Date: _____

Time: _____

Detailed Description:

Provide a detailed description of the incident. Attach photos if applicable. Do not include names:

Is this a hazard identification?

A hazard is a health concern (dangerous chemicals, noise, etc), unsafe action (improper use of equipment, lack of ppe, etc) or unsafe condition

Yes _____ No _____

If no, justify why the awareness notice is not a hazard:

Immediate Action:

Immediate steps taken to make the area/situation safe:

Has the hazard been eliminated?

Yes _____ No _____

What future steps need to be taken to re-address and/or eliminate the hazard:

Awareness Notice Initiated By:

Print, Sign, and Date:

Reviewed by Club President:

Print, Sign, and Date:
